

# BERRYESSA EDUCATION FOUNDATION

## Meeting Summary

Meeting Date & Time: October 22, 2019 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at 5:11 p.m. and introductions were made.</p> <p>Members present: Carol Mar, Christie Gurney, Amy Swain, Josh Quitariano, Juliette Bettencourt, Kelly Ouyang, Margot Sandoval, Mehjabeen Shaikh, Nelson Estupin, Roxane, Fuentes, Lakeisha Blackshire</p> <p>A QUORUM WAS NOT MET</p>
Approval of Minutes	The September 24, 2019 minutes were read, but not voted on.
Financial Report	<p>Carol Mar presented the financial report as of October 20, 2019 as follows:</p> <p>Total Assets: <u>\$144,478.80</u> Total Income: <u>\$4,588.90</u> Expenses: <u>\$113.00</u> Unrestricted Assets: <u>\$23,678.29</u></p>
Leadership Role	<p>The position for President is still open. It was recommended to open up to teachers (District wide), PTA, retired teachers to chair.</p> <p>It was recommended to have a volunteer lead the meeting on a monthly rotation.</p> <p>Christie Gurney will chair the November meeting.</p>
Grants: Noble School Grant	The Noble grant will be presented at the November 19, 2019 meeting, due to no quorum. Principal also needs to be in attendance.
Raffle : Raffle Date Ideas for Prizes Donation Letter	<p>Raffle Date – Scheduled on March 21, 2020, recommended to push back to March 28, 2019.</p> <p>Ideas for prizes – The \$1K prize was a hit, Disneyland, Southwest Gift Cards, new Air Pods, Alexa Home Station, Hearst Castle, New I Phone, Facebook Portal</p> <p>It was requested Donation letters and information be updated and distributed.</p>

Grant Due Dates 2019-2020 November 15, 2019 January 15, 2020 February 15, 2020 March 15, 2020	Jan. 15, 2020 – School Grants Feb. 15 – Individual Grants Mar. 15 – Individual Grants
Items for November Meeting	Grants Raffle Rotation Sign-Up to Chair Meetings
Adjournment	Meeting was adjourned at 5:40 p.m.